SchoolMessenger Remote Telephone Access Pocket Guide	6. After you listen to your recording press 1 to save it in the system, press 2 to replay your message, or press 3 if you need to re-record your message.	11. Select the number of days you want to allow for your job.12. To accept your default call time settings press
1. Dial the system phone number:	7. Press 2 to record your message in alternate languages or press 1 to continue.	 To change the call time settings press 2 and follow the prompts.
		13. Confirm that your job's information is correct and press 1 to submit your job or follow the
Enter your User ID at the prompt and press pound (#).	8. Press 1 to begin selecting options to create a job for your message.	prompts to make any corrections.
3. Enter your PIN code and press pound (#).	You will be given an option for each list currently saved on your account. Just press the number of the list you want to use.	
4. Press 1 to begin recording your default message.	10. Select the number that corresponds to the type of job you are sending.	If you submit your job and then find that there was an error, you can cancel the job using the web interface.
Press any button to stop recording.		
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